



Langar C of E Primary School

Barnstone Road
Langar
Nottingham
NG13 9HH

Head Teacher:
Mrs E J Brown

01949 860056

Dear Parents,

I am sure you will have heard on the news that the Department for Education sent advice to all school leaders, that we could change the end of term arrangements, as a result of the expectation from the DFE that school leaders to be “on-call” to support test and trace for the first 6 days of the holidays. The reason behind this advice is that as a result of this new expectation, finishing the term on Friday 18th December will mean that the senior leaders – me - will need to be available up to and including Christmas Eve. I would like to take this opportunity to reassure you that here at Langar Church of England Primary we have no intention of changing our end of term arrangements. However, we do ask that you take notice of some very important protocols which will support our senior leaders in the new expected role for the first six days of the Christmas holidays.

Important Christmas Holiday Procedures:

Procedures if your child shows symptoms within 48 hours of being in school (Saturday 19th December / Sunday 20th December only)

1. Contact Mrs Brown by email immediately to inform us if your child has shown symptoms within the 48-hour period and that you have booked a COVID test informing us of the date and time of the test. Please email our new email address for informing us as this is the email I will check between 9 and 12pm each morning up to and including Christmas Eve if I know of a symptomatic pupil. trackandtrace@langar.notts.sch.uk
2. Inform us straight away of the test result whether it is negative or positive by sending a screenshot of the result to the email addresses above.
3. If the result is negative, there will be no further action needed.
4. If the result is positive you must follow all guidance and legal obligations to isolate your family and work with NHS test and trace to inform your close contacts. This means contacting me so I can support NHS test and trace in contacting the close contacts within school – the child’s class, teacher etc.
5. If we do not receive an email by midday on Monday 21st December we will presume that no pupil has shown any symptoms of COVID over the weekend – which will be wonderful news! If

we sadly have a positive case in the first few days of the Christmas holidays that impacts on isolation for a child in your family, you will receive an email from the school system. It is vitally important that you keep checking your emails regularly, I am not expected to make phone calls to all contacts in those first six days as we will be doing this from home but send information through email. I will also send the information through the school APP to the class(es) involved. If you receive communication regarding a positive case and your child is a close contact, you are under a legal obligation to isolate them for 14 days following the dates and PHE guidance that we send you.

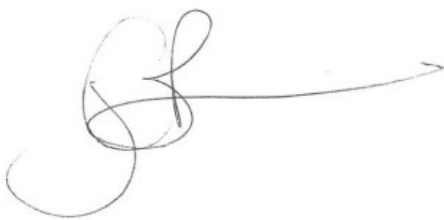
Procedures if your child develops symptoms from Monday 21st December onwards

You will need to work with NHS test and trace to inform your close contacts but this will not impact on school. I would of course like you to inform us so that we can support you and your child on their return in January.

On a happier note, I would like to take this opportunity to say thank you for the great partnership that has been affirmed between families and school over this term. We know how much you want school to remain open for the children and we share that sentiment too. The staff have worked incredibly hard to ensure the school is a safe and happy environment where we can continue to enable our wonderful pupils to flourish. Thank you also to our wonderful children who have shown great resilience, determination and enjoyment in their learning, making us all feel immensely proud.

We hope you are all able to have a Christmas that is filled with the hope and love the Christmas season brings and we very much look forward to welcoming the pupils back on Monday 4th January.

Yours Sincerely,

A handwritten signature in dark ink, appearing to be 'Mrs Brown', with a long horizontal stroke extending to the right.

Mrs Brown